



The **Library of Parliament** is a non-partisan organization providing stimulating and rewarding work. We recognize that our employees are our most important asset and, as such, we offer excellent benefits, a minimum of four weeks' vacation leave, learning opportunities to support professional and career development, competitive salaries, and more!

Our **Parliamentary Information and Research Service (PIRS)** provides high-quality, substantive and timely information, research and analysis to parliamentary committees, individual senators and members of the House of Commons, and parliamentary associations and delegations.

We are currently looking for candidates to staff the following position: **Senior Research Librarian**.

The **Senior Research Librarians** are accountable for providing professional expertise needed to meet the personalized information and reference needs of Parliamentarians, their staff, and other authorized clients of the Library of Parliament (LOP) by providing in depth information using an extensive array of electronic and print information resources. As mentors for teams of Research Librarians, they are responsible for providing daily guidance and subject matter expertise to Librarians in the completion of complex client requests or in resolving issues arising in the provision of information and research services.

**Please do not wait for the closing date of this poster to apply as assessments are on an on-going basis.**

## Senior Research Librarian

### Reference, Current Awareness and User Services Parliamentary Information and Research Service

#### *Anticipatory Staffing for Determinate / Acting / Assignment / Secondment Positions*

**LS-3 (\$77,149–\$92,264)**  
(Bilingual staffing – imperative: CCC/CCC)

#### **NOTE:**

\* This selection process will also be used to establish a pool of prequalified candidates that could be used to staff determinate and indeterminate positions at the Library of Parliament that require similar knowledge or competencies.

\*\* Candidates who have prequalified in the pool for staffing process 16-R-50 and 18-LOP-162 (Senior Reference Librarian, PIRS) do not need to re-apply.

**For the purposes of this selection process, the competencies listed in the attached Competency Profile will be evaluated.**

#### **The following knowledge criteria will also be evaluated:**

- Knowledge of Canadian Parliament, the federal government and current affairs
- Knowledge of the principles, practices and current developments in the provision of reference services
- Knowledge of search methods, techniques and tools associated with retrieving and evaluating information

#### **To be considered, candidates must have:**

- A master's degree in Library and Information Sciences or Library and Information Studies from a recognized university
- Extensive \* experience in conducting in-depth searches using print and online sources
- Extensive \* experience in providing reference and information services
- Experience in providing written responses to requests for information

\* Extensive experience is defined as three (3) or more years carrying out these functions.

#### **Candidates retained in this selection process will be required to obtain:**

- A successful second-language evaluation (Bilingual staffing – imperative: [CCC/CCC](#))
- A successful pre-employment screening

#### **Additional Information:**

- This selection process is open to the public and to employees of the Library of Parliament, the Senate, the House of Commons, the Office of the Senate Ethics Officer, the Office of the Conflict of Interest and Ethics Commissioner, the Parliamentary Protective Service, and the Office of the Parliamentary Budget Officer.
- This selection process will include a second-language evaluation, a written qualifying exam and an interview. The interview will consist of behavioural, situational and knowledge-based questions. Candidates will be required to pass each stage in order to move to the next stage of the selection process.
- Qualified candidates from this selection process may be considered for determinate or indeterminate positions at the Library of Parliament that require similar knowledge and/or competencies.



LIBRARY of PARLIAMENT

BIBLIOTHÈQUE du PARLEMENT

- Education and experience requirements will be used to determine which candidates will be asked to participate in the next stage of the selection process.
- Satisfactory references and proof of education are essential conditions of appointment.
- Travel and relocation expenses are the responsibility of the candidates.
- The Library of Parliament is committed to employment equity.
- Preference will be given to Canadian citizens and to permanent residents who are legally able to work in Canada. Applicants who have a valid work permit may also be considered.

---

**Apply no later than 31 December 2019 – 11:59 p.m. (Eastern Time).**

To apply, please send us your curriculum vitae, along with a covering letter indicating how you meet each of the education and experience requirements of the position. Please quote **Staffing Process 19-LOP-156** in your documents and, if you apply by email, in the subject line of your email.

Send us your application:

By email: [LOPCareers-CarrieresBDP@parl.gc.ca](mailto:LOPCareers-CarrieresBDP@parl.gc.ca)

By fax: 613-995-9582

By mail: 50 O'Connor Street  
Library of Parliament  
Human Resources Directorate  
Ottawa, ON K1A 0A9

Questions? Contact Human Resources at 613-617-0943 or [LOPCareers-CarrieresBDP@parl.gc.ca](mailto:LOPCareers-CarrieresBDP@parl.gc.ca)

**We thank all those who apply. Please note that only those selected for further consideration will be contacted.**